

## KYC QUESTIONNAIRE FOR BUYER LEGAL ENTITY

Dear Buyer! In accordance with the international standards and the laws and regulations of the European Union (hereinafter referred to as the EU) and the Republic of Latvia, the insolvent AS "PNB Banka" (hereinafter referred to as the Bank) must obtain from you the information requested in this form. The Bank ensures confidentiality of the received information in accordance with the requirements of the laws and regulations. We ask you to fill out all the boxes of the form in full and with good faith. The Bank would like to thank you for understanding and cooperation in filling out the form.

### BUYER'S INFORMATION

Name and legal form

All previous names

All trading names, if any (designation used by an entity, under which it operates day to day)

Date of incorporation

Registration No

Country of incorporation

Registered office address

Current address (head office address, if differs from the registered office address)

Mailing address (if differs from the current address)

Phone number (with country code)

Mobile phone (with country code)

Web address

E-mail address

Skype

Select the language of communication with the Bank: ☐ Russian ☐ English ☐ Latvian

Please indicate all changes of direct shareholders in the last three years, if any

Please provide a visual scheme of ownership structure up to all natural persons, including holding percentage at each ownership level

### INFORMATION ABOUT THE BUYER'S LEGAL REPRESENTATIVE

Name, surname

Any other names used (such as maiden name, former surname and alias)

Place of birth (specify country)

Personal identity code (for residents of the Republic of Latvia), date of birth

Residence address (actual)

Main tax residency country

Phone number (with country code)

Mobile phone (with country code)

E-mail address

Skype

Buyer's legal representative is acting on the basis of

☐ Statutes ☐ power of attorney ☐ other (specify)

Please provide document certifying the representative rights

Is the Buyer's legal representative a politically exposed person?

☐ NO ☐ YES (specify position, institution, country, period during which position was held) \_\_\_\_\_

Is the Buyer's legal representative a family member of a politically exposed person?

☐ NO ☐ YES (specify the following information on the politically exposed person: name, surname, position, institution, country, period during which position was held, family ties) \_\_\_\_\_

Is the Buyer's legal representative a person who is closely connected to a politically exposed person?

☐ NO ☐ YES (specify the following information on the politically exposed person: name, surname, position, institution, country, period during which position was held, nature of the link) \_\_\_\_\_

Name, surname

Any other names used (such as maiden name, former surname and alias)



**INFORMATION ABOUT THE CONTACT PERSON OF THE BUYER** (provided information will be used if the Buyer could not be reached)

Name, surname

Phone number (with country code)

Mobile phone (with country code)

E-mail address

Skype

**INFORMATION ABOUT BUSINESS ACTIVITY OF THE BUYER****Business profile of the Buyer's business activity:**

- |  |   |
|--|---|
| <input type="checkbox"/> Wholesale trade                               | <input type="checkbox"/> Transport services, storage                    |
| <input type="checkbox"/> Retail trade                                  | <input type="checkbox"/> Information technologies and telecommunication |
| <input type="checkbox"/> Manufacturing, processing industry            | <input type="checkbox"/> Agriculture, forestry and fishing              |
| <input type="checkbox"/> Financial and investment activities(specify): | <input type="checkbox"/> Real estate operations                         |
| <input type="checkbox"/> Transactions with securities                  | <input type="checkbox"/> Construction                                   |
| <input type="checkbox"/> FOREX transactions                            | <input type="checkbox"/> Extractive industry                            |
| <input type="checkbox"/> Investments into shares of other companies    | <input type="checkbox"/> Tourism, hotel industry                        |
| <input type="checkbox"/> Organization of gambling                      |   |
| <input type="checkbox"/> Other (specify) _____                         |   |

**Regions of the Company's business activity** (countries, where the commercial activity is carried out)

- ☐ Latvia
- ☐ EU (specify) \_\_\_\_\_
- ☐ CIS (Commonwealth of Independent States) (specify) \_\_\_\_\_
- ☐ Other countries, regions (specify) \_\_\_\_\_
- ☐ The Buyer is a company, political party, cooperative society, municipality or municipal company

**Detailed description of the Company's main activity:**

**Does the percentage of passive gross income of your Company in total gross yield constitute at least 50%? (passive income may be, for example, interest income, dividends, rental income as well as royalty fee)**

- ☐ NO ☐ YES

**Is any license or special permit required for the specified types of activity and operations at the main place of business?**

- ☐ NO ☐ YES (please provide to the Bank copies of license / permit)

**Does the Company have an obligation to submit financial statements to the state authorities?**

- ☐ NO ☐ YES (please provide to the Bank financial statements for the last reporting period)

**Actual period of the Company's business activity** \_\_\_\_\_ ( years) \_\_\_\_\_ ( months)

**Type of the business activity**

- ☐ permanent ☐ seasonal (please specify period type )

**Number of employed persons**

- ☐ less than 10 ☐ 10-50 ☐ 50-250 ☐ more than 250

**Annual net turnover of the Company (EUR)**

- ☐ 0-500 k ☐ 500 k-1 m ☐ 1-10 m ☐ more than 10 m

**ARE THE FINANCIAL STATEMENTS OF THE COMPANY SUBMITTED TO THE OFFICIAL INSTITUTION**

Are the Financial Statements of the company submitted to the official institution? ☐ NO ☐ YES

Are the Financial Statements of the company audited? ☐ NO ☐ YES

Was the Financial Statement for the last accounting period submitted to the official institution? ☐ NO ☐ YES

**Source of funds for the intended acquisition of the asset:**

- ☐ income from business activity ☐ borrowed funds
- ☐ other (specify)

Please provide supporting documentation for all identified sources of funds, e.g. copy of the contact, transaction/receipt confirmation and other supporting information/documents depending on the indicated source of funds. List all supporting information/documents provided/to be provided to the Bank.

<b>Bank</b>	<b>Buyer's legal representative</b>
(signature)	(signature)

#### REASONS FOR ACQUIRING THE ASSET (INTENDED NATURE OF THE TRANSACTION)

Please provide reasons for acquiring the asset

#### ACCOUNTS IN OTHER BANKS

☐ NO

☐ YES (please specify)

Other bank	Country
1.	1.
2.	2.
3.	3.

<b>Bank</b>	<b>Buyer's legal representative</b>
(signature)	(signature)

By signing it, I hereby confirm that the submitted information is true and accurate and I undertake to notify the Bank immediately in writing about all the changes in the submitted information. I am informed and agree that in accordance with Article 195.1 of the Criminal Code of the Republic of Latvia the provision of false information to the Bank is a criminal infraction and is punishable under the criminal law. I am informed and agree that the Bank is entitled to verify the information and obtain additional information on the Buyer (as well as on authorized representative of the Buyer) and on Buyer's beneficial owner in the extent and according to procedures specified in regulations that related to money laundering and terrorist financing prevention area. I undertake to submit the required documents at the first request of the Bank and within the time limit set by the Bank.

#### SIGNATURE OF THE BUYER'S LEGAL REPRESENTATIVE/S

Position, signature, name, surname of the Buyer's legal representative

Date: \_\_\_\_\_ 20\_\_

Position, signature, name, surname of the Buyer's legal representative

Date: \_\_\_\_\_ 20\_\_

Position, signature, name, surname of the Buyer's legal representative

Date: \_\_\_\_\_ 20\_\_

**L.S.**

#### SIGNATURE OF THE BANK EMPLOYEE

Face to face identification of the Buyer or Buyer's legal representative has been performed. Authorization of the Buyer's legal representative has been checked. The document has been signed in my presence.

Position, signature, name, surname of the employee of the Bank

Date: \_\_\_\_\_ 20\_\_

#### NOTES OF THE BANK

Position, signature, name, surname of the representative of the Bank

Date: \_\_\_\_\_ 20\_\_

**L.S.**